

DEPARTMENT OF MASTER OF SOCIAL WORK

COURSE CURRICULUM & MARKING SCHEME

MASTER OF SOCIAL WORK

Semester – IV

Session : 2023-24



ESTD: 1958

**GOVT. V.Y.T. PG AUTONOMOUS COLLEGE,
DURG, 491001 (C.G.)**

(Former Name – Govt. Arts & Science College, Durg)

NAAC Accredited Grade A⁺, College with CPE - Phase III (UGC), STAR COLLEGE (DBT)

Phone : 0788-2212030

Website - www.govtsciencecollegedurg.ac.in, Email – autonomousdurg2013@gmail.com

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DEPARTMENT OF SOCIOLOGY
GOVT. V.Y.T.P.G. AUTONOMOUS COLLEGE DURG

Approved syllabus for M.S.W. by the members of Board of studies for the Session 2023-24
The syllabus with the paper combinations is as under

Semester – I

Paper I: Introduction to Social Welfare	Paper II: Fundamentals of Human Growth and Behavior
Paper III: Introduction to Contemporary Society	Paper IV: Social Work Research Qualitative & Quantitative Techniques and Statistics – Part I
Paper V: Social Work with Groups	Field Practicum (annual evaluation)

Semester – II

Paper I: Fields of Social Work in India	Paper II: Health, Behaviour and Behavioural Problems
Paper III: Social Case Work	Paper IV: Human Rights and Social Work
Field Practicum (annual evaluation)	

Semester – III

Paper I: Social Policy and Social Legislation in India	Paper II: Community Organization
Paper III: Specialization paper (1) (Group A, B, C, D, E)	Paper IV: Specialization Paper (2) (Group A, B, C, D, E)
Paper V: Social Work Research Qualitative & Quantitative Techniques and Statistics – Part II	Internship (Annual Evaluation)

Semester – IV

Paper I: Social Development	Paper II: Training Development
Paper III: Specialization paper (1) (Group A, B, C, D, E)	Paper IV: Specialization paper (2) (Group A, B, C, D, E)
Internship & job oriented research project (Specialized Dissertation)	

Programme outcomes (POs),

After studying this course, he or she should be able to:

- Promote principles of social justice, human rights and anti-oppressive practice as intrinsic elements of social work practice.
- Engage in a process of self-awareness, self-monitoring and continuous professional development. Develop 'research minded' practitioners who will continue to update their knowledge and engage in systematic evaluation of their practice.
- Apply knowledge of social systems and human behavior to promote social change, problem solving in human relationships and the empowerment of people to enhance their well-being identify elements of good practice for supporting people through transitions.
- Should become accountable, Expert in planning, intervening, managing and evaluating practice.
- Gain the knowledge of identifying elements of good practice for supporting people through transitions.






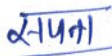

- He should recognize the responsibilities of social workers in protecting service users and the public within legal contexts.
- Respond reflectively and reflexively as a social worker in a variety of social work settings, including multi-disciplinary contexts.

Programme Specific outcomes (PSOs),

- Students should understand & develop administrative and management knowledge about social policy and the delivery of social services, vision for future planning, an understanding of human behavior, and commitment to social work ethics and values. Along with the understanding of their legal rights.
- When families are unable to carry out their roles and responsibilities, then social workers must intervene to protect the children from harm. Child welfare social workers ensure that children and youths who have experienced abuse or neglect are supported through a range of services.
- He should know to handle and treat alcohol, tobacco, and other drug addictions through case management, group and individual therapy, family counseling, advocacy for jobs and housing needs, community resource development, education, and policy making.
- He must understand the needs and problems and develop the foresight of or should focus on the physical, psychological, social, and economic aspects of daily living.
- Advocacy is one of the keystones of social work practice. Social work advocates champion the rights of individuals and communities with the goal of achieving social justice. Community organizing and advocacy work must be finely focused in his work.

The syllabus for M.S.W. is hereby approved for the session 2023-24

Name and Signatures:

Chairperson/H.O.D. – Dr. R.K. Choubey 	<u>Departmental Members:</u>
Subject Expert – Dr. L.S.Gajpal	Dr. Nisha Goswami 
Subject Expert – Mrs. Lalita Sahu	Dr. Ashwini Mahajan
V.C. – Nominee – Dr. I.P.Dinker 	Dr. Suchitra Sharma 
Industry Representative – Mr.Arun Kumar Sahu 	Dr. Sapana Sharma Saraswat 
Ex. Student – Akhilesh Kumar Verma	
Faculty of other Dept. – Dr. RachitaShrivastav 	

Syllabus and Marking Scheme for Semester - IV (Session 2023-24)

Paper No	Nomenclature of Paper	External	Internal Assignment	Total Marks
1	Social Development	80	20	100
2	Training Development	80	20	100
3	Specialization paper (1) (Group A,B,C,D,E)	80	20	100
4	Specialization paper (2) (Group A,B,C,D,E)	80	20	100
5	Internship & job oriented research project (Specialized Dissertation)	50	50	100

(GroupA):HumanResourceManagement

- (1) LabourLegislations
- (2) ManagementofIndustrialRelations

(GroupB):MedicalAndPsychiatricSocialWork

- (1) HealthWelfareAdministration
- (2) Medico-PsychoSocialWorkIntervention.

(GroupC):UrbanandRuralCommunityDevelopment

- (1) DevelopmentManagement Part-11
- (2) UrbanCommunityDevelopmentandMunicipalAdministration

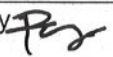



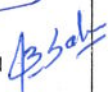
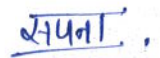

(GroupD):SocialWelfareAdministration

- (1) Social welfareinIndiaPart-11
- (2) AdministrationofSocialWelfarePart-11

(GroupE):WomenandChildDevelopment

- (1) Women'sWelfareandDevelopmentPart-11
- (2) ChildWelfareandDevelopmentPart-11

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Directives for Students, Faculty and Members

Question paper format for the Post-Graduate Examination has been designed for the session 2022-23; the format will be applicable for all the question papers of Semester I, II, III, and IV. The following are the main points of the format:

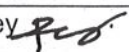





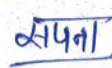

52. The question paper will be of **80 marks**.
53. Question will be asked Unit-wise in each question paper.
54. From each unit, the questions will be asked as follows:
- Q.1: Very short answer type question (**Answer in one or two sentences**) **(02 Marks)**
- Q.2: Very short answer type question (**Answer in one or two sentences**) **(02 Marks)**
- Q.3: Short answer type question (**Answer in 200-250 words**) **(04 Marks)**
- Q.4: Long answer type question (**Answer in 400-450 words**) **(12 Marks)**

Type of Question	Unit – I	Unit –II	Unit – III	Unit - IV
Very short (2 Questions) Maximum two sentence	2 x 2 = 4 Marks	2 x 2 = 4 Marks	2 x 2 = 4 Marks	2 x 2 = 4 Marks
Short (1 Question) 200 – 250 words	1 x 4 = 4 Marks	1 x 4 = 4 Marks	1 x 4 = 4 Marks	1 x 4 = 4 Marks
Long answer (1 Question) 400 – 450 Words	1 x 12 = 12 Marks	1 x 12 = 12 Marks	1 x 12 = 12 Marks	1 x 12 = 12 Marks

Note:

69. Question no. 1 and question no. 2 will be compulsory.
70. Question no. 3 and question no. 4 will consist of 2 optional questions of which one has to be attempted.
71. As mentioned above, two compulsory very short answer type questions (2+2 Marks).
One short answer type question with internal choice (4 Marks) and one long answer type there will be questions of 20 marks from each unit and of total 80 marks from all the four units of the syllabus/ syllabi.
72. Internal assessment examination will be as follows:
- Internal test in each paper (20 Marks).
 - Seminar (Power point presentation) in any one of the paper (20 Marks).
 - Assignment in each of the remaining papers (Excluding the paper of seminar (20 Marks).
 - Average of marks obtained in internal test + Seminar in any one paper and marks obtained in internal test + assignment in rest of the papers will be calculated and taken into consideration.

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SESSION 2023-24
MSW Course, Semester – IV
Paper: 1 Social Development

Max. M. - 80, Min. M. – 16

COURSE OUTCOMES:

- ❖ To understand about social development Role of international organizations in promoting social development.
- ❖ To learn about Alternative models of social development and empowerment.
- ❖ To understand about Planning commission, planning and process Problems of planning in India.
- ❖ To learn about Development administration and Welfare economic and social development.

Unit: I

1. Concept of social development and indicators of social development.
2. Ideologies and models of social development.
3. Problems of Social envelopment in India.
4. Social development alternatives and social work.
5. Role of international organizations in promoting social development.

Unit: II

1. Brief account of social development programs and provisions in India's Five-year plans.
2. Development of social services: Education, health and social welfare.
3. Alternative models of social development.
4. Social empowerment.
5. Social Entrepreneurship: Concept and practice.

Unit: III

1. Development planning and the constitution: Directive Principles of State Policy and development as envisioned by the Constitution of India.
2. Planning commission and planning process.
3. Role of elected bodies in development.
4. Problems of planning in India.







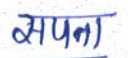
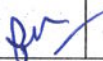
Unit: IV

1. Development administration: concept and fields.
2. Problems and prospects of development administration.
3. Poverty and its socio-economic and political consequences
4. Welfare economic and social development.
5. NGOs and social development.

Suggested Readings

- Kulkarni, PD: Social Issues and Development (Uppal Publishing House, New delhi-2000)
Sinha RK and Das DK: Development Paradigms: Indian Development Experience (Deep and Deep Publishers, New Delhi-2000)
Singh,S: Social Development in India (Radha Publishers, New Delhi-1991)
Kumar H: Social Work, Social Development and Sustainable Development (Regency Publications, New Delhi-1997)
Rao, DB (Ed.): World Submit for Social Development, 1998.
Abdul Kalam and Ranjan YS: India2020 (Viking Penguin India, New Delhi-1998) Gore MS: Social Aspects of Development(Rawat Publications, New delhi-2001)
Dereze Jean and Amartya Sen: Indian development(Oxford University Press, New Delhi-1999) Jhingan , ML: Vikas Ka ArthShasthraAvamAyojan (Konark Publishs Pvt Ltd, New Delhi-1989) Sapru RK: Development Administration (Deep and Deep Publications, New Delhi-1989)
Boase AB: Social Welfare Planning in India (Bangkok, ESCAPE,1970)
Titmus RM: Commitment to welfare (George Allen and Unwin,London-1969)

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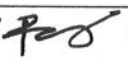


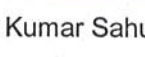




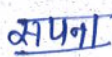
Q.1: Very short answer type question (Answer in one or two sentences)	(02 Marks)
Q.2: Very short answer type question (Answer in one or two sentences)	(02 Marks)
Q.3: Short answer type question (Answer in 200-250 words)	(04 Marks)
Q.4: Long answer type question (Answer in 400-450 words)	(12 Marks)

Type of Question	Unit – I	Unit –II	Unit – III	Unit - IV
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Note:

73. Question no. 1 and question no. 2 will be compulsory.
74. Question no. 3 and question no. 4 will consist of 2 optional questions of which one has to be attempted.
75. As mentioned above, two compulsory very short answer type questions (2+2 Marks).
One short answer type question with internal choice (4 Marks) and one long answer type there will be questions of 20 marks from each unit and of total 80 marks from all the four units of the syllabus/ syllabi.
76. Internal assessment examination will be as follows:
 - I. Internal test in each paper (20 Marks).
 - II. Seminar (Power point presentation) in any one of the paper (20 Marks).
 - III. Assignment in each of the remaining papers (Excluding the paper of seminar (20 Marks).
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SESSION 2023-24
MSW Course, Semester – IV
Paper: 2 Training and Development

Max. M. - 80, Min. M. – 16

COURSE OUTCOMES:

- ❖ To learn about Training and Development in the social welfare sector.
- ❖ To learn about Validation and implementation of training.
- ❖ To understand about Evaluating effectiveness of training, assessment methods.
- ❖ To learn about Training techniques and aids.

Unit: I

1. Need of Training and Development in the social welfare sector.
2. Conditions for learning, problems in learning, learning characteristics role and skills required for a trainer.

Unit: II

1. Training system: Concept and components.
2. Need for systems approach to training.
3. Validation and implementation of training.

Unit: III

1. Identification of training needs.
2. Determination of training objectives.
3. Evaluating effectiveness of training, assessment methods





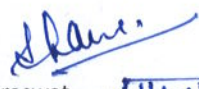

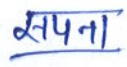

Unit: IV

1. Designing training sessions and learning sessions. Lesson Plan, Course materials, Visual aids. Room lay out and facilities. Delivery skills.
2. Training techniques and aids.

Suggested Readings

Singh PN: Developing and managing Human Resources (Suchandra Publications, Bombay-1992)
Sah AK: Systems approach to Training and Development (Sterling Publications Pvr Ltd, New Delhi-1991)
Dayal, I : Management training in Organizations (Prentice Hall of India Pvt Ltd, New Delhi-1989)
Ramaswami N: Handbook of Training and Development (TR Publications, Madras-1992)
Dixcon, Nancy : Evaluation: A Tool for improving HRD Quality (Chand and Chand company, New delhi-1995)

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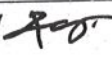







58. The question paper will be of **80 marks**.
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- | | |
|--|-------------------|
| Q.1: Very short answer type question (Answer in one or two sentences) | (02 Marks) |
| Q.2: Very short answer type question (Answer in one or two sentences) | (02 Marks) |
| Q.3: Short answer type question (Answer in 200-250 words) | (04 Marks) |
| Q.4: Long answer type question (Answer in 400-450 words) | (12 Marks) |

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SESSION 2023-24
MSW Course, Semester – IV
Group: B Medical and Psychiatric Social Work
Paper:1 (Group: B) Health Welfare Administration

Max. M. - 80, Min. M. – 16

COURSE OUTCOMES:

- ❖ To learn about Mother and Child Health Services and Immunization Programs in India and MPSW intervention.
- ❖ To learn about anatomy and physiology of human body.
- ❖ To understand the role of medical and psychiatric social worker in the hospital setting.
- ❖ To learn about Diagnosis, Treatment and MPSW Intervention in the Departments of hospitals.

Unit I: Health Services in Community & Health Welfare

1. Mother and Child Health Services and Immunization Programs in India.
2. Methods of Family Planning, Social, Cultural & Religious factors influencing Acceptance of Family Planning, Nutrition and Nutritional Diseases & Preventive Measures.
3. School Health Program, Need & Organization of Health Programs in School.
4. Meaning and Evolution of Social Medicine, Preventive Medicine and Community Medicine, CSR Practices and MPSW (case studies).
5. Current Budget Allocation for Health Welfare: Central Govt. & MP Govt.
6. Medical & Psychiatric Social Work Practices in India & Western Countries.

Unit II: Human Body

1. Structure and functioning of five receptors
2. Heart, Circulation, Diseases and Management
3. Digestion system and stomach diseases
4. Bone and muscles
5. Reproductive system
6. Respiratory system

Unit III: MPSW Intervention in Hospital – I

- 1- Economic Assistance to Poor Patients through MPSW Intervention
- 2- MPSW as Patient Welfare Officer
- 3- Multidisciplinary Approach in Hospital: Meaning, Advantages and Mechanism.
- 4- MPSW Department in Hospitals: Need, Structure and Administration.
- 5- Medical Sociology





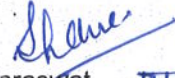



Unit IV: MPSW intervention in Hospital – II

- 1- Major Cases, Diagnosis, Treatment and MPSW Intervention in the Departments & units of: Cardiology, Gastroenterology, Pediatric, Dermatology, Ophthalmology, Diabetes,
- 2- Major Cases, Diagnosis, Treatment and MPSW Intervention in the Departments & units of: Burn, Cancer, I.C.U, O.H.U, I.C.C.U, Obesity, Thalasemic, Blood Bank,
- 3- MPSW Intervention in Seven types of Disabilities.
- 4- MPSW Services for : Chronic, Acute, Terminal ill, Palliative care Patients

Suggested Readings:

1. Verma, R.: Psychiatric Social Work in India (Sage Publisher, New Delhi, 1991)
2. Baquer, A.: Disability: Challenges Vs Responses (New Delhi 1997)
3. Park, K.: Textbook of Preventive and Social Medicine, 20th Edition (M/s Banarsidas Bharot, 2000)
4. Lok Sabha Secretariate: National Health Policy (New Delhi)
5. Voluntary Health Association of India: State of India's Health (VHAI, New Delhi, 1991)
6. Carson, R.C. Butcher, J.N. and Mineka, S.: Abnormal Psychology and Modern Life (Longman, New York, 1998)
7. Talbot, J.A. Hales, R.E.: Textbook of Psychiatry. The American Psychiatry Press. (Jaypee Brother, Delhi, 1994)
8. Pathak, S.H.: Medical Social Work (Delhi School of Social Work)
9. Banerjee, G.R.: Social Service Department: Its Organization and Functions (TISS, Bombay)
10. French, L.M.: Psychiatric Social Work (The Common Wealth Fund, New York 1940)
11. World Health Organization: ICD-10 (AITBS, New Delhi 2002)
12. Gelder, M. Gath, D.: Oxford Textbook of Psychiatry, Oxford University Press (London, 1996)

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Faculty of other Dept. – Dr. Rachita Shrivastav 	

Directives for Students, Faculty and Members

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61. The question paper will be of **80 marks**.
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63. From each unit, the questions will be asked as follows:




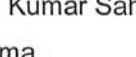
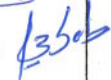




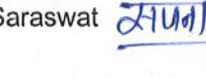
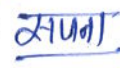
Q.1: Very short answer type question (Answer in one or two sentences)	(02 Marks)
Q.2: Very short answer type question (Answer in one or two sentences)	(02 Marks)
Q.3: Short answer type question (Answer in 200-250 words)	(04 Marks)
Q.4: Long answer type question (Answer in 400-450 words)	(12 Marks)

Type of Question	Unit – I	Unit –II	Unit – III	Unit - IV
Very short (2 Questions) Maximum two sentence	2 x 2 = 4 Marks	2 x 2 = 4 Marks	2 x 2 = 4 Marks	2 x 2 = 4 Marks
Short (1 Question) 200 – 250 words	1 x 4 = 4 Marks	1 x 4 = 4 Marks	1 x 4 = 4 Marks	1 x 4 = 4 Marks
Long answer (1 Question) 400 – 450 Words	1 x 12 = 12 Marks	1 x 12 = 12 Marks	1 x 12 = 12 Marks	1 x 12 = 12 Marks

Note:

81. Question no. 1 and question no. 2 will be compulsory.
82. Question no. 3 and question no. 4 will consist of 2 optional questions of which one has to be attempted.
83. As mentioned above, two compulsory very short answer type questions (2+2 Marks).
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 - II. Seminar (Power point presentation) in any one of the paper (20 Marks).
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 - IV. Average of marks obtained in internal test + Seminar in any one paper and marks obtained in internal test + assignment in rest of the papers will be calculated and taken into consideration.

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SESSION 2023-24
MSW Course, Semester – IV
Group: B Medical and Psychiatric Social Work
Paper 2 (Group:B) Medico-Psycho-Social Work Intervention

Max. M. - 80, Min. M. – 16

COURSE OUTCOMES:

- ❖ To learn about HIV/AIDS Etiology, Epidemiology, Psycho-social impact and MPSW intervention.
- ❖ To learn about Disaster Management, Global Warming and MPSW Intervention.
- ❖ To learn about the Forensic Medicine and Act's.
- ❖ To learn about the National & International Health Organization.

Unit I: Health Policy, Program & Health Administration

1. Millennium development goals, The People's Charter on Health.
2. Health status of India, Health vision 2020, Health Indicators.
3. Health in five years plan, Programs and achievements.
4. National Health Policy in India – 2002.
5. Information, Education & Counseling Services.
6. HIV/AIDS: Etiology, Epidemiology, Psycho-social impact, MPSW intervention, U.N.'s Agenda on HIV/AIDS and Human Rights of HIV/AIDS patients.

Unit II: Disaster Management

1. Global Warming and MPSW Intervention
2. Common Health Problems Resulting from Disaster, epidemics.3- National Emergency Preparedness Plan : Disaster Management
3. Natural Disaster Case Studies: Flood (Bombay, Behar), Tsunami (Japan, India) Earthquake (Bhuj-Kach).
4. Man Made Disaster Case Studies: Nuclear Dis. (Hiroshima- Nagasaki, Chernobyl), Industrial Dis. (Bhopal Gas Tragedy), Terrorism attack (9/11, Bombay).

Unit III: Forensic Medicine

1. The Protection of Human Right Act 1993
2. The Medical Termination of Pregnancy Act 1971 and MTP rules and Regulation 2003
The Pre Conception and the Pre Natal Diagnostic techniques Act 1994
3. The Bio Medical Waste(management and handling)
Rule19985- PWD Act 1995, RCI Act 1992, National Trust Act
4. The Transplantation of Human Organ Act 1994







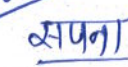

Unit IV: National & International Health Organization

1. National Organization
 - a- Govt. Org - AIIH & PH, AIIMS, NIMHANS, IIPS, IRCS
 - b- Non Org - VHAI, HKNS, SISS, NSI, Prayas
2. International Organization
 - c- Govt. Org. : UN,WHO, UNICEF, WTO, ICO, UNHCR
 - d- Regional Org.: Common Wealth Nations, SAARC, ASEAN, DFID, INDIA, USAID, NORAD, CIDA, DANIDA, JICA
 - e- Non Govt. Org.: UICC, IUAT, NLR, CARE, Help age, Rotary International, Action Aid, AI Green Peace, Oxfam, Save the Children

Suggested Readings:

- Talboot . J.A. Hales, R.E. : Textbook of Psychiatry. The American Psychiatry Press. (Jaypee Brother , Delhi,1994)
Pathak, S. H. : Medical Social Work (Delhi School of Social Work)
Banerjee, G. R. : Social Service Department : Its organization and Funtions (TISS, Bombay)
French, L.M. : Psychiatric Social Work(The Common Wealth Fund, New York 1940)
Verma, R. : Psychiatric Social Work in India (Sage Publisher, New Delhi,1991)
Baquer, A. : Disability : Challenges Vs Responses (New Delhi 1997)
Park, K. : Textbook of Preventive and Social Medicine, 20th Edition (M/s Banarsidas Bharot.2000)
Lok Sabha Secretarine : National Health Policy(New Delhi)
Voluntary Health Association of India : State of india's Health (VHAI, New Delhi,1991)
Carson, R.C.Butcher,J.N. and Mineka, S. : Abnormal Psychology and Modern Life(longman, New York,1998)
World health Organization : ICD-10 (AITBS, New Delhi2002), Gelder,M. ,1996)

Name and Signatures:

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Subject Expert – Dr. L.S.Gajpal	Dr. Nisha Goswami 
Subject Expert – Mrs. Lalita Sahu 	Dr. Ashwini Mahajan
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64. The question paper will be of **80 marks**.
65. Question will be asked Unit-wise in each question paper.
66. From each unit, the questions will be asked as follows:
- | | |
|--|-------------------|
| Q.1: Very short answer type question (Answer in one or two sentences) | (02 Marks) |
| Q.2: Very short answer type question (Answer in one or two sentences) | (02 Marks) |
| Q.3: Short answer type question (Answer in 200-250 words) | (04 Marks) |
| Q.4: Long answer type question (Answer in 400-450 words) | (12 Marks) |

Type of Question	Unit – I	Unit –II	Unit – III	Unit - IV
Very short (2 Questions) Maximum two sentence	2 x 2 = 4 Marks	2 x 2 = 4 Marks	2 x 2 = 4 Marks	2 x 2 = 4 Marks
Short (1 Question) 200 – 250 words	1 x 4 = 4 Marks	1 x 4 = 4 Marks	1 x 4 = 4 Marks	1 x 4 = 4 Marks
Long answer (1 Question) 400 – 450 Words	1 x 12 = 12 Marks	1 x 12 = 12 Marks	1 x 12 = 12 Marks	1 x 12 = 12 Marks

Note:

85. Question no. 1 and question no. 2 will be compulsory.
86. Question no. 3 and question no. 4 will consist of 2 optional questions of which one has to be attempted.
87. As mentioned above, two compulsory very short answer type questions (2+2 Marks).

One short answer type question with internal choice (4 Marks) and one long answer type there will be questions of 20 marks from each unit and of total 80 marks from all the four units of the syllabus/ syllabi.

88. Internal assessment examination will be as follows:
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SESSION 2023-24
MSW Course, Semester – IV
(Group: C) Urban and Rural Community Development
Paper: 1 (Group C) Development Management Part-11

Max. M. - 80, Min. M. – 16

COURSE OUTCOMES:

- ❖ To learn about training and development and organizational development technique.
- ❖ To understand about Communication practices adopted for extension activities.
- ❖ To learn about Project planning and logical framework analysis.
- ❖ To learn about Strategy development and strategy implementation.

Unit: I

1. Manpower planning, recruitment, selection, placement and induction.
2. Performance appraisal and potential appraisal.
3. Training and development, Career development and career planning
4. Compensation and reward, Organizational development techniques.

Unit: II

1. Communication theories and practices, Components of communication.
2. Factors affecting communication of messages
3. Communication practices adopted for extension activities

Unit: III

1. Project planning and logical framework analysis.
2. Goal setting, formulation of objectives, identification of strategies and activities.
3. Monitoring and evaluation of programs.








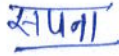

Unit: IV

1. SWOT analysis for development organizations.
2. Strategy development and strategy implementation.
3. Organizational effectiveness through capacity building.

Suggested Readings:

- Drucker P: Managing the Non Profit Organizations (Harper Collins, New delhi-1990)
Brody Ralph: Effectively Managing Human Services Organizations (Sage Publications, New deli-2001)
Filipo EB: Principles of Personnel Management (Mc Graw Hill Book Co.New York-1996)
Luthans Fred: Organizational Behavior (Mc Graw Hill ,New Delhi-1995)
Pareek Udai: Motivating for Organizational Roles (Rawat Publications. Jaipur-1993)
Robin P Stephen: Organizational Behavior (Prentice Hall of India. New Delhi-208)
French, Wendell :Organizational Development (Prentice Hall of India, New Delhi-2000)
Rao, TV: Readings in Human Resource Development (Oxford and IBH, New Delhi-1991)
Singh,Anup and Rajan K Gupta: Designing and Developing Organizations for Tomorrow (Sage Publications, New Delhi-2001)
Ramnarayan,S and Rao, TV: Organizational Development: Sage Publications, New Delhi-1998)

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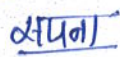
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- | | |
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Type of Question	Unit – I	Unit –II	Unit – III	Unit - IV
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Note:

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SESSION 2023-24
MSW Course, Semester – IV
(Group:C) Urban and Rural Community Development
Paper: 2(Group: C) Urban Community Development and Municipal
Administration

Max. M. - 80, Min. M. – 16

COURSE OUTCOMES:

- ❖ To learn about Role of Development Authorities and other bodies in urban development.
- ❖ To understand about Agencies implementing social education.
- ❖ To understand about Historical development of cooperative movement in India.
- ❖ To learn about Types, Structure and Functions of Municipal Administration.

Unit: I

1. Urbanization and urban problems in India, growth of slums.
2. Urban Community development: its need, origin and approaches
3. Delhi Pilot project and other UCD projects in India, UBS programs.
4. Urban development schemes and programs in five-years plan.
5. The role of District Urban Development Agency (DUDA).
6. Role of Development Authorities and other bodies (Town and country Planning, Housing Boards, Slum clearance Boards, HUDCO and CIDCO) in Urban Development.

Unit: II

1. Concept and methods of social education.
2. Agencies implementing social education
3. Social education components in the programs of National Literacy Mission (NLM)
4. Social education and community development.

Unit: III

1. Philosophy and principles of cooperative movement.
2. Historical development of cooperative movement in India.
3. Role of cooperative movement as a strategy of working with urban and rural poor.
4. Problems of cooperative movement in India.

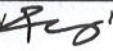
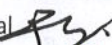





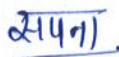

Unit: IV

1. Historical development of municipal administration in India 74th Amendment and the Municipal administration
2. Types, Structure and Functions of Municipal Administration.
3. Recent administrative reforms in Municipal administration.
4. Problems of municipal administration in India.

Suggested Readings:

- Mehta R Shiv: Rural Development in India (Sage Publications New Delhi- 1985)
Maheshwari Shivram: Rural Development in India (Sage Publications-New Delhi1985)
Madan GR: India's developing Villages (Print House India-Lucknow-1983)
Rutman Leonard: Undertaking Programme Evaluation(Sage Publications New Delhi-1983)
Clinard Marshal B: Slums and Community Development (The Free Press, New York 1957)
Siddiqui HY : Working with Communities (Hira Publications, New Delhi -1977)
Gangrade KD: Working With Communities at Grass roots Level (Radha Publications-New Delhi 2001)
Green Gray Paul and Anna Haines: Asset Building and Community Development (Sage Publications, New Delhi-2001)
Asha Ramagonda Patil: Community Organization and Development (PHI Learning Private Limited, New Dhi 110001, India -2013)
Surendra Singh (Chief Editor): Encyclopedia of Social work in India: New Royal Book Company, Lucknow,2012)
Thudipara Jacob: Urban Community Development(Rawat Publications, Jaipur 2007)
Sahah Ghanshyam: Social Movements and the State (Sage Publications ,New Delhi-2000)
Pinto Marina: Metropolitan City Government in India (Sage Publications. New Delhi-2000)
Nagpaul Hans: Social Work in Urban India (Rawat Publications, Jaiur-2007)
Anand Ram Nigam:Bharatiya Sahakarita Andholan (Sahitya Niketan Prakshan, Kanpur-1966)

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Type of Question	Unit – I	Unit –II	Unit – III	Unit - IV
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